

4 FEB 1981

MEMORANDUM FOR:

Acting Chairman,  
OL Safety and Health Committee

FROM:

Chief, Plans and Programs Staff, OL

SUBJECT:

CIA's Annual Occupational Safety and Health Report

REFERENCE:

Memo for D/L fm DD/OS (PTOS), dtd 27 Jan 81,  
same subj (OS 1 0136; OL 1 0341)

1. The Office of Logistics has been tasked to provide an input to the Agency's Annual Occupational Safety and Health Report which is being prepared by the Office of Security for submission to the Department of Labor.

2. Since the OL Safety and Health Committee oversees the safety and health program within OL, I would appreciate if the Committee would provide a listing of safety and health accomplishments during 1980 together with projected goals for CY 1981 which can be included in the Agency's Annual Occupational Safety and Health Report. I have attached a copy of the referent memorandum and guidelines to assist the Committee in formulating its response. The response may be similar in content and format to the previous year's report, i.e., inspections, training, employee awareness programs, safety equipment and other enhancements, removal or correction of safety hazards, health, goals and objectives for CY 1981, or any other health and safety improvements taken. Also, to the extent possible, please indicate how much was, or is, being spent on these various programs.

3. The Committee's input is required by 13 February 1981 in order to meet an 18 February deadline. Contact [redacted] on extension [redacted] for further information or guidance.

Att

WARNING NOTICE  
INTELLIGENCE SOURCES  
AND METHODS INVOLVED